



State of Louisiana

BOARD OF CHIROPRACTIC EXAMINERS

8621 SUMMA AVENUE

BATON ROUGE, LOUISIANA 70809

Telephone: (225) 765-2322

Fax: (225) 765-2640

Email: lsbce@eatel.net

Website: www.lachiropracticboard.com

LICENSURE APPLICATION & EXAM INFORMATION

Listed below are eligibility requirements for all applicants for licensure.

Remit a certified check or money order (NO CASH or personal checks) for the application fee and all required documents listed below to the Board office with the completed application.

REGULAR APPLICANTS:

Required items:

- 1 through 8,
- 11 and 12 listed below.

If applicable to you, submit items 9 & 10.

RECIPROCITY APPLICANTS:

Required items: 1, 2 and 4 through 12 listed below. A license maintained in active practice in "good standing" in another state for a minimum of 5 consecutive years immediately prior to application is required to be considered for reciprocity. Submit item 3 if applicable.

~~~~~20 FAXED DOCUMENTS WILL BE ACCEPTED!~~~~~

#### REQUIRED MATERIALS due:

1. \$375.00 (application fee \$350.00 + \$25.00 postage/handling.) payable to LA Board Chiropractic Examiners (nonrefundable)
2. Notarized copy of birth certificate, passport, or "naturalization papers?"
3. Official "Transcript of Scores" from National Board of Chiropractic Examiners verifying successful passage of:  
Part I, Part II, Part III, Part IV, & Part XIII (Physiotherapy)
- # 4. Official college transcripts - (baccalaureate degree, fully accredited) - all institutions attended
- # \*\* 5. Official chiropractic college transcripts - all institutions attended
6. Copy of chiropractic diploma
7. Copy of high school diploma or transcripts
- ## 8. 1 "passport-size" color picture
- ## 9. Copy of any and every other state chiropractic license (current or lapsed) and
10. A Letter of "good standing" from the state(s) (see item 9 above)
11. Completed official licensure application (no copies or Internet downloads)
12. "Background Check Authorisation" form from LA State Police Bureau of Criminal Identification and Information

For background check process, you must:

- Register for an appointment at <https://uenrollidentogo.com/> using the special code, 27N2XQ, for the LA Board of Chiropractic Examiners. (See "Instructions For Completing Criminal Background Check Package"). If there is not an accessible Identogo facility for your use, you must instead be fingerprinted by a law enforcement agency using the fingerprint cards we have provided to you. You then must mail completed fingerprint cards to: Identogo Card Scan Department - "LA Program". (See instructions which pertain to you.)
- Background check fee: Fees are set by Identogo based on your residence (see attached instructions).

#### PLEASE NOTE:

Items 1-12: all items listed above as well as the "background check report" must be received at the Board office before any exam material will be issued.

#### KEY:

- # Official transcripts must be received directly from the college or university OR if received from applicant, must be contained in a closed, raised-seal envelope OR emailed directly from the educational institution.
- ## If applicable. This includes any chiropractic license you currently hold or have ever held in any state of jurisdiction. If any disciplinary action has been taken, info must be sent directly from that state/jurisdiction.
- \*\* Students in their last semester, trimester or quarter: Request your chiropractic college to submit a letter stating your current status and anticipated date of graduation. (Diploma and final transcripts must be received before exam will be administered.)

**EXAM INFO & STUDY MATERIAL:** Upon receipt at the Board office of all required items listed above (items 1-12), a letter stating your eligibility for the Board exam, a copy of the LA Statutes and more exam info will be mailed to you within 10 business days. After the mailing of this exam material mentioned, the exam packet will be mailed to you via USPS Certified Mail.

Applica. Reg. 03152025

NOTE: This notice & requirements are applicable at the time of application. Application requirements for future exams may differ. In compliance with Act 655 of the 2018 Regular Legislative Session, the LA Board of Chiropractic Examiners gives notice to its licensees and applicants of their opportunity to file a complaint about Board actions or procedures. You may submit such complaints to one or more of the following organizations: